

July 22, 1998

TO: Members of the MAG Population Technical Advisory Committee

FROM: George Pettit, Gilbert, Chairman

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Thursday, July 30, 1998 - 10:00 a.m.
MAG Office, Suite 200, Saguaro Room
302 North 1st Avenue, Phoenix

**Please park in the garage under the Norwest Bank Building in an unreserved space.
Bring your ticket to the meeting and parking will be validated.**

A meeting of the MAG Population Technical Advisory Committee (POPTAC) will be held at the time and place noted above. Supporting information is enclosed for your review. **Please note that the MAG POPTAC Agenda can now be accessed via the Internet on the MAG Website at <http://www.mag.maricopa.gov> by clicking on "Meetings."**

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum to conduct business. A quorum is a simple majority of the membership, or 10 people for the MAG POPTAC. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you.

If you have any questions or need additional information, please contact Harry Wolfe at 254-6300.

TENTATIVE AGENDA

1. Call to Order

2. Call to the Audience

Persons wishing to address the MAG POPTAC will be provided an opportunity to comment.

COMMITTEE ACTION REQUESTED

2. For information.

3. Approval of Minutes of May 28, 1998

4. Report from Census Bureau Local Government Partnership Specialist

Ms. Susan Abbott, the Local Government Partnership Specialist for Arizona will give a report on the status of the Census Bureau programs for Census 2000 with emphasis upon the Local Update of Census Addresses (LUCA) Program and the Statistical Areas Program (SAP).

5. Census Promotion and Outreach Programs

Preparations are currently underway to promote Census 2000. In June member agencies received a letter from the Bureau of the Census on the establishment of Complete Count Committees. The Census Bureau will be opening several local offices in October of this year to manage census operations. Census Bureau staff will discuss efforts to establish complete count committees as well as efforts to publicize Census 2000.

6. Local Update of Census Addresses Program

On June 9, 1998 the Bureau of the Census held a Local Update of Census Addresses (LUCA) workshop for the 17 MAG member agencies whose residents will be receiving census questionnaires by mail. At the time it was estimated that the Census Bureau would begin to distribute address files within a week. The Bureau of the Census has recently begun to release the address files. The other 10 member agencies whose residents will have their census questionnaires delivered by a census enumerator will have a LUCA workshop in 1999 and will receive their address files sometime later that year. Mr. John Youstra, Census Bureau manager in charge of assembling the address list for those jurisdictions, will briefly review the address listing process. MAG staff will also discuss the assistance that they can provide to member agencies in support of LUCA. Please see Attachment One.

3. Review and approve minutes of May 28, 1998.

4. For information and discussion.

5. For information, discussion and possible action.

6. For information, discussion and possible action.

7. Statistical Areas Program for Census 2000

Since the May 28, 1998 meeting of the MAG POPTAC, several meetings have been held to review procedures for making changes to census geography and to discuss potential splits of census tracts and block groups that cross jurisdictional lines. Recommendations for tract splits that fall entirely within the jurisdictional boundaries of a member agency will be the prerogative of that member agency. Maricopa County, the Census liaison for the Statistical Areas Program, convened several meetings with MAG member agencies on June 26, 1998 to review proposed census tract splits that crossed jurisdictional boundaries. As a result of the input provided at those meetings, the County has prepared a series of maps which identify the proposed splits. A status report on the proposed splits and what remains to be done for the Statistical Areas Program will be provided. Please see Attachment Two.

8. Current Data Set Update Process

At the May 28, 1998 meeting of the MAG POPTAC, the importance of updating various MAG databases that will be needed for future socioeconomic projections was discussed. It was requested that MAG staff provide additional information to the MAG POPTAC on the types of databases that need to be updated and the general timing of the updates at the next meeting of the MAG POPTAC. A status report will be presented.

9. Building Completion Status Report

The Arizona Department of Economic Security (DES) will be initiating the process to prepare a July 1, 1998 resident population update for Maricopa County in the near future. The deadline for submitting building permit completion data for the second quarter of 1998 is August 1, 1998. The deadline for all permit completions for the four quarters ending June 30, 1998 is August 15, 1998. This deadline needs to be met in order for the

7. For information, discussion and possible action.

8. For information and discussion.

9. For information and discussion.

completions to be included in the July 1, 1998 population update for Maricopa County developed by DES. Please see Attachment Three.

10. July 1, 1998 Maricopa County and Municipality Resident Population Updates

The Arizona Department of Economic Security is getting ready to prepare a draft July 1, 1998 resident population update for Maricopa County. The schedule for the preparation and approval of the July 1, 1998 county and municipality resident population updates is enclosed. Please see Attachment Four.

11. MAG Urban Atlas

The MAG Urban Atlas has been forwarded for final printing. A status report, including the estimated date for the distribution of the Urban Atlas will be provided.

12. Maricopa Association of Governments Information Center

In June 1998, the Regional Council approved the Articles of Incorporation for the MAG Information Center (MAGIC). MAGIC is now available to provide customized services to member agencies as well as other government agencies and the private sector. A report will be provided.

13. Vision 2025

On Saturday, June 6, 1998, the Maricopa Association of Governments hosted a Valley Vision 2025 Citizens' Summit. After an overview of the region was presented, attendees participated in an electronic "visual preference" exercise, voting on major issues such as transportation, open space, the environment, education and public policy. A status report will be presented. Please see Attachment Five.

10. For information and discussion.

11. For information and discussion.

12. For information and discussion.

13. For information and discussion.

14. MAG Desert Peaks Awards Banquet

On June 24, 1998, the Maricopa Association of Governments held its first annual Desert Peaks Awards Banquet to recognize individuals, member agencies and businesses who made significant contributions to the region. The winners of the Desert Peaks Awards will be noted. Please see Attachment Six.

15. Meeting Schedule for Remainder of 1998

Because of the required deadlines for approving July 1, 1998 county and municipality resident population updates and limitations on the availability of the Saguaro Room, we have had to make adjustments to the MAG POPTAC meeting schedule for the remainder of 1998. The remaining meetings will be held on Thursday, October 1, 1998 at 10:00 a.m. and on Thursday, November 5, 1996 at 1:00 p.m. Both meetings will be held in the Saguaro Room at MAG.

14. For information and discussion.

15. For information and discussion.